



**Notice of a public meeting of
Member Support Steering Group**

To: Councillors Douglas (Chair), Barnes, Cunningham-Cross, Runciman (Vice-Chair) and Wiseman

Date: Monday, 28 January 2013

Time: 5.00 pm

Venue: The Guildhall, York.

AGENDA

1. Declarations of Interest

At this point in the meeting, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. Minutes

(Pages 3 - 8)

To approve and sign the minutes of the last meeting held on 29th November 2012.

3. Public Participation

At this pointing the meeting, members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committee's remit can do so. The deadline for registering is **5:00pm on Friday 25th January 2013.**

4. Director of Community relations and Lifelong Learning from the Centre for Lifelong Learning - the New Accredited Programme for Councillors.

The Director of Community Relations and Lifelong Learning from the Centre for Lifelong Learning will be in attendance at the meeting to talk to the Steering Group about the new accredited programme for Councillors.

5. Support to Members in Relation to Dealing with Members Enquiries and the Approach to Community Contracts.

The Assistant Director (Communities, Culture and Public Realm) and the Head of Communities and Equalities will be in attendance at the meeting to discuss issues around Members Enquiries and the Approach to Community Contracts in light of the comments raised at the Member Support Steering Group meeting of 13th September 2012. In addition to this the Chief Executive from Your Consortium will be in attendance to talk to the Steering Group about their work. Your Consortium are the organisation that took over managing the Ward Committee Budgets.

6. Verbal Update - Member Training and Development 2013/14 Onwards.

Officers from Democratic Services will update Members in relation to Member Training and Development for the municipal year 2013/14.

7. Work Plan. (Pages 9 - 10)

Members are asked to consider the Work Plan for the Member Support Steering Group.

8. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting Laura Bootland:
Telephone: 01904 552062
Email: laura.bootland@york.co.uk

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports